

Minutes of the Parish Advisory Council of Our Lady Queen of Martyrs Church

Held on Monday 13th July 2015

Present: Richard Seamarks (Chair), Fr Paul, Phil King, Mark Slane, Celia Sharland, Denise Lissaman, Lindsaye Briscoe

Apologies: Richard Maloney, John McGowan, Kathy Davis, Fr Andrew, Arthur Staton, Janet Winter

Father Paul led the opening prayer

The minutes of the previous meeting were read and approved

Synthia Hymn Player

- The Synthia system is now very temperamental
- Does it need replacing or can the required hymns be loaded onto the Clavinova?
- Demonstration of a replacement Synthia in church on Saturday 18th at 9am

John
Lindsaye

Buildings

- The carpet fitting will begin on Monday 20th July
- Wyvern Flooring will do all furniture moving
- Fireproof flooring will be placed under votive candles
- The Blessed Sacrament will be taken to the Abbey for the week
- Masses from Tuesday to Friday will be celebrated in the Parish Room

Arthur

Grounds

- Fire escape from Parish Room needs clearing of weeds. Mike Leach to be asked to do this thoroughly as soon as possible
- Recycling bin is now in place and is being used and emptied
- SC Joseph's still need to finish repairs to car park. Payment will be delayed until this is completed
- New church sign is to be erected at the entrance to the carpark. This needs to have metal posts in order to be

Celia

longer lasting -

Our Lady Queen of Martyrs church

www.olqmhereford.org.uk

Richard S

Parish Hall

- Unfortunately, due to family illness, the Monday Keep Fit class has finished
- Clubbercise has begun on Wednesday nights and is very popular
- There is a new email address for the hall hiring – olqmallhire@outlook.com

Events

- Hall has been booked for the Macmillan Coffee Morning on Friday 25th September. Will waive fee for the hall.
- Barbecue very successful, maybe look at using local meat suppliers next year
- Strawberry tea has unfortunately been cancelled
- Ceilidh is next event on 26th September

AOB

- With the hall now redecorated, it could be used for Brownie Pack Holidays. Will advertise with the Catholic Brownie Packs of the Archdiocese
- A new Catholic Marriage Register is required and some repairs are needed to the existing register
- 2016 will mark the: 20th anniversary of our Church
60th anniversary of our Parish
100th anniversary of the Archdiocese

Denise

Father Paul

Fire Risk Assessment

Andrew Briscoe came to the meeting to suggest some improvements to the Hall's fire exits

- Fire exit passing Ladies Toilets has no repeater sign on door and Fire Door sign has fallen off
- This door must also have a self-closing mechanism fitted
- The outside fire door requires opening with a key which is not present, this should be replaced with panic bar mechanism
- A handrail would be useful for the steps outside this door
- Fire exit sign required for the inside double doors
- Handrail for the main outside steps

- Fire exit sign required on door out of hall by bar cupboard
- Fire exit from Parish Room needs clearing of weeds and rubbish
- A handrail is necessary for these very steep steps

- New signs to be ordered at put in place

Mark

Father Paul closed the meeting with a prayer

No further date made